

## GUIDELINES

### OVERVIEW

The International Society for the Performing Arts' (ISPA) Taiwan Fellowship provides three-year access to ISPA's extensive international network of arts professionals to two (2) mid-career leaders from Taiwan's performing arts community. Participants join the ISPA membership and attend the 2023, 2024, and 2025 New York ISPA Congresses where they engage in the development and exchange of ideas with leaders from some of the world's most significant presenting organizations, performing arts organizations, artist management agencies, cultural policy groups, foundations, festivals, and related professionals.

Performing arts professionals who are deeply committed to increasing the global connectivity of the performing arts industry, as well as those who take initiative in their own professional development, are most likely to benefit. This opportunity is intended for those working in the management of the performing arts. In considering applying, please be aware that the ISPA Congress is not a traditional arts market and opportunities for self-promotion are limited.

The Fellowship consists of four components:

<b>Membership in ISPA</b>	Fellows gain access to all member benefits including exclusive content on the ISPA website, digital programming, newsletters, and social media.
<b>ISPA Congresses</b>	Fellows attend the New York ISPA Congresses
<b>Professional Development</b>	Fellows attend a one-day seminar prior to the New York Congresses where they meet the international Fellowship cohort and learn through a series of peer to peer conversations and workshops.
<b>Ongoing Networking</b>	Fellows are paired with a current ISPA member at their first New York Congress as part of ISPA's Community Building Program. Current members welcome Fellows to the Congress and help facilitate their participation.

Program dates:

<b>2023 Program Dates</b>	January 9 – 12, 2023
<b>2024 Program Dates</b>	January 8 – 11, 2024*
<b>2025 Program Dates</b>	January, 2025 (exact dates TBD)

\*ISPA's 75<sup>th</sup> Anniversary Congress

ISPA would like to thank the Taipei Cultural Center in New York, Ministry of Culture, Republic of China (Taiwan), for making this program possible.

## BENEFITS

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In 2023, Fellows receive:

- One-year ISPA membership with access to all member benefits
- Full Pass registration to the New York 2023 ISPA Congress (January 10 – 12, 2023), including a one-day Seminar prior to the Congress (January 9, 2023)
- Up to \$3,125 US stipend to assist with travel and accommodation expenses related to attending the New York Congress

Pending a successful annual review (typically done in June), Fellows are eligible to participate for up to two additional years and receive the same benefits as year one of the program.

## ACCESS

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For any questions pertaining to access needs and support, please contact Mara Driscoll, Program and Advancement Lead, at [mdriscoll@ispa.org](mailto:mdriscoll@ispa.org).

## ELIGIBILITY

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The Taiwan Fellowship Program seeks to engage leaders within the professional performing arts sector. Two (2) participants must be based in Taiwan and be interested in developing their career through an extended engagement with ISPA.

Applicants must:

- Be a permanent resident or citizen of Taiwan
- Currently working in the performing arts in Taiwan
- Minimum of five years professional experience in the performing arts
- Have the ability to attend and fully participate in ISPA for the next three years
- Have a strong working knowledge of English (must provide scores of a proficiency test such as TOEFL, IELTS, Cambridge Assessment, TOEIC, GEPT; or proof of completion of a bachelor's, master's, doctorate, or professional degree at an accredited college or university where English is the only language of instruction)

Selected candidates are eligible to participate for a total of three years. There will be an annual review process, and participants may be requested to leave the program at the discretion and mutual agreement of ISPA and the host organization. The candidates will ideally represent the theatre, music, or dance fields in Taiwan.

## APPLICATION PROCESS

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Those interested in applying for the Taiwan Fellowship must submit an application form online.

**Taiwan Fellowship Application Form** | <https://bit.ly/taiwanfellowship>

**Deadline** | **Friday, July 15, 2022 at 17:00 EDT (New York)**

*This deadline will not be extended and late submissions will not be reviewed.*

Applications are reviewed and selected by a committee including ISPA's CEO or designate, one ISPA member, and two representatives from the Taipei Cultural Center in New York, Ministry of Culture, Republic of China (Taiwan). If necessary, an interview will be conducted as part of the review process. Applicants will be notified of the status of their application by **August 19, 2022**.

**Submittable** | When you access the application form, you will be prompted to sign in to a Submittable account:

**Questions?** Contact Mara Driscoll, Program and Advancement Lead at [mdriscoll@ispa.org](mailto:mdriscoll@ispa.org)

- If you already have a Submittable account, click the *Have an account? Sign in* tab to sign in to your account.
- If you are new to Submittable and don't have an account, create a free account by filling out the *Create your account* form. Click the *Create Account and Continue* button to continue with your fellowship application process.

## APPLICATION MATERIALS

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Below are the main sections of the application form. Please use this as a guide to prepare your answers.

**About You** | Applicants are asked to provide general personal information including name, country of residence, gender identity, email, and phone number.

**Employer** | Applicants are asked to provide general employer information including job title, employer name, address, website, type and start date of employment. Freelance performing arts specialists are also welcome to apply.

**Employment History** | Applicants are asked to upload their CV/Resume in PDF format and multiple-choice questions about work history. A resume in Mandarin is also required, please send it to the Taipei Cultural Center in New York at klchin@moc.gov.tw.

**Personal Testimony** | Applicants are asked to answer 4 questions (Each limited to 250 words or less).

- Question 1 Tell us about what you are currently doing in relation to the performing arts and your aspirations/objective for the future both professionally and personally.
- Question 2 Why do you feel participating in ISPA at this time would be beneficial for you and/or your organization?
- Question 3 What do you feel you will contribute to both ISPA and the congress?
- Question 4 How will you share the knowledge gained through the fellowship program with the arts leaders in your community?

**References** | Applicants are asked for the contact information of two professional reference (letters not required). Please be prepared to provide their name, job title, employer, phone number, and email.

**Save Draft** | Application drafts may be saved and returned to at a later date by [logging in](#) to your Submittable account. Once logged-in, click the *Save Drafts* tab and click *Continue* next to the Fellowship Form draft. You'll be taken back to your saved draft, which you can then continue to fill out.

If you are already logged into your Submittable account and you return directly to the submission form, you will see your prior form field entries filled in if you previously entered data and clicked *Save Draft*.

**Submit** | Applicants may do a final review of the application. When satisfied, please complete the application by selecting *Apply*. Once submitted, you will be redirected to the ISPA website where you will receive an on screen message confirming receipt and well as an auto-generated email. If you do not receive the confirmation email, please contact Mara Driscoll at [mdriscoll@ispa.org](mailto:mdriscoll@ispa.org) to ensure the application was received.

## COST

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There is no fee to submit an ISPA Fellowship application.

**Questions?** Contact Mara Driscoll, Program and Advancement Lead at [mdriscoll@ispa.org](mailto:mdriscoll@ispa.org)